



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

---

---

### INSPECTION INFORMATION

**Facility:** Anaconda Head Start

**Type:** Initial-New Center Inspection      **Date:** 02/22/2018      **Time:** 10:43 AM

**Director:** Geri Everson

**Contact:** \_\_\_\_\_

**Licensing Worker:** Anna Haire      **Phone #:** (406) 444-1954

---

---

**Time:** 10:44 AM **# children:** 50 **# under 2:** 0 **# caregivers:** 9

**Time:**                      **# children:**            **# under 2:**            **# caregivers:**           

**Time:**                      **# children:**            **# under 2:**            **# caregivers:**

**STAFF RATIOS**

Yes	1. License
-----	------------

**BUILDING/FIRE REQUIREMENTS**

Yes	2. Inside Facility
-----	--------------------

Yes	3. Equipment
-----	--------------

Yes	4. Exiting
-----	------------

Yes	5. Space
-----	----------

**OUTDOOR TOUR**

Yes	6. Play Area
-----	--------------

Yes	7. Swimming
-----	-------------

**PROGRAM ISSUES**

Yes	8. Supervision
-----	----------------

Yes	9. Provider Responsibilities
-----	------------------------------

Yes	10. Activities
-----	----------------

Yes	11. Night Care
-----	----------------

**HEALTH ISSUES**

Yes	12. Illness Exclusion
-----	-----------------------

Yes	13. Health Prevention
-----	-----------------------

**MEDICATION**

Yes	14. Administration
-----	--------------------

Yes	15. Storage
-----	-------------

**INFANTS/TODDLERS**

N/A	16. Diapering
-----	---------------

N/A	17. Feeding
-----	-------------

N/A	18. Bathing
-----	-------------

N/A	19. Sleeping
-----	--------------

N/A	20. Activities
-----	----------------

N/A	21. Outdoor Activities
-----	------------------------

N/A	22. Special Requirements
-----	--------------------------

**TRANSPORTATION**

Yes	23. Basic Requirements
-----	------------------------

Yes	24. Child Passenger Safety
-----	----------------------------

**WRITTEN RECORDS**

Yes	25. Parent Information
Yes	26. Facility Records
Yes	27. Child File Review
Yes	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process